


## CURRICULUM VITAE

1 Surname:	  <b>RAMA</b>	
2. Name:	<b>Erjona</b>	
3. Nationality:	<b>Albanian</b>	
4. Citizenship:	<b>Albania of Kosovo</b>	
5. Date of birth:	<b>12/10/1982</b>	
6. Gender:	<b>Female</b>	
7. Contact details:		
Email:	<b><u>erjona_rama@hotmail.com</u> <u>erjonarama@gmail.com</u></b>	
Tel:	<b>+377 45 268 682</b>	
8 Educational level.:		
Institution:	<b>Perugia State University ITALY</b> <b>Faculty POLITICAL SCIENCE</b> <b>Direction: INTERNATIONAL RELATIONS</b>	
Graduation date	<b>14/02/2008</b>	
Diplôme :	<b>Bachelor - International Relations</b>	
Institution:	<b>Perugia State University ITALY</b> <b>Faculty POLITICAL SCIENCE</b> <b>Direction: INTERNATIONAL RELATIONS</b>	
Graduation date:	<b>04/11/2011</b>	
Diploma / Masters Degree:	<b>FOREIGN POLICY AND INTERNATIONAL SYSTEMS</b>	
Institution:	<b>EUROPEAN UNIVERSITY OF TIRANA</b>	
Graduation:	-----	
Doctoral :	<b>PhDc</b>	
	<b>Faculty of Social Sciences: International Relations</b>	
9. Academic title:		
Institution:		
Date :		

<b>11. Work experience:</b>	
<i>Date:</i>	<b>January - July 2006</b>
<i>Location</i>	<b>Perugia, Italy</b>
<i>Name of Institution:</i>	<b>Library of Historical, Sociological and Political Studies Piazza dell'Universita 06123 Contact: +39 075 585 2303 Fax: +39 075 585 2319</b>
<i>Position:</i>	<b>Representative of the Social Sciences Section.</b>
<i>Description:</i>	<b>Responsible for checking and maintaining records of various books, magazines, catalogs. Their registration in the library, etc</b>
<i>Date:</i>	<b>March - May 2007</b>
<i>Location:</i>	<b>Perugia – Italy</b>
<i>Name of Institution:</i>	<b>CIDIS-ONLUS Organization NON PROFIT Via della Viola 06122 Contact: +39 075 572 0895 Fax: +39 075 573 5673</b>
<i>Position:</i>	<b>Coordinator at the Immigration Rights Office</b>
<i>Description:</i>	<b>Providing assistance to immigrants to have equal rights as all citizens of the European Union. Various trainings and activities, encouraging the adaptation of different cultures to that of the European, and especially the Italian.</b>
<i>Date:</i>	<b>March – October 2008</b>
<i>Position</i>	<b>Pristina - Kosovo</b>
<i>Name of institution:</i>	<b>College FAMA Gustav Majer 7 10000 Pristina Tel: +381 - (0)38 - 222 212 +377 - (0)44 - 507 080</b>
<i>Position:</i>	<b>1 . Coordinator at the Institute for the Study of Organized Crime, Corruption and Terrorism. 2. Assistant to the Dean of the Faculty of Law and Criminalistics.</b>
<i>Description:</i>	
<i>Date</i>	<b>June - September 2009</b>
<i>Location</i>	<b>Tirana Albania</b>
<i>Name of Institution:</i>	<b>PDK Christian Democratic Party</b>
<i>Position</i>	<b>Assistant at the Foreign Relations Office</b>
<i>Description</i>	<b>Various activities of PDK, with political and non-political associations, leadership, International Organizations, etc. Archiving of various projects in the field of PDK.</b>
<i>Date:</i>	<b>2012 – 2021</b>
<i>Location :</i>	<b>Gjakovë</b>
<i>Name of institution :</i>	<b>College BIZNESI Gjakove</b>
<i>Position</i>	<b>Administrative worker</b>
<i>Date:</i>	<b>2011 – 2021</b>
<i>Location :</i>	<b>Gjakovë</b>
<i>Name of institution:</i>	<b>College Biznesi Gjakove</b>
<i>Position :</i>	<b>Faculty of Economy – Faculty of Law</b>

	<b>Lecturer: "EUROPEAN ECONOMIC INTEGRATION"; "SOCIOLOGY"</b> <b>Faculty of Law</b> <b>Lecturer: "THEORY AND PARLIAMENTARY PRACTICE",</b> <b>"INTERNATIONAL ORGANIZATIONS".</b>		
<i>Date:</i>	<b>10.06.2011</b>		
<i>Qualification achieved:</i>	<b>OFFICE WORK CERTIFICATE - COMPUTER</b>		
<i>Topics / professional skills acquired:</i>	<b>WINDOWS, MS WORD, MS EXCEL, INTERNET, POWER POINT, MS ACCESS, MS OUT LOOK, SEKRETARY</b>		
<i>Organized by: the name of the institution:</i>	The Republic of Kosovo Ministry of Labor and Social Welfare		
<i>National and international level of qualification:</i>	<b>Vocational Training</b>		
<i>Date</i>	<b>18.07.2011</b>		
	<b>CERTIFICATE - ENTERPRISE</b>		
	<b>ESTABLISHMENT OF ACCOUNTING BALANCE, SUCCESS BALANCE, ACCOUNTING ACCOUNT, DEPOSIT, REDUCTION OF PROFIT, LEGAL FORMS OF ENTERPRISES ETC.</b>		
<i>Organized by: the name of the institution:</i>			
<i>Date:</i>	<b>29.07.2011</b>		
<i>Qualification achieved</i>	<b>CERTIFICATE - SELF-EMPLOYMENT / START YOUR BUSINESS</b>		
<i>Topics / professional skills acquired</i>	<b>BUSINESS IDEAS, MARKET ANALYSIS, STOCKS - PURCHASE, COST-PRICE, BASIC ACCOUNTING, PROMOTION, DISTRIBUTION, BUSINESS PLAN.</b>		
<i>Organized by: the name of the institution:</i>	<b>The Republic of Kosovo</b> <b>Ministry of Labor and Social Welfare</b>		
<i>National and international level of qualification</i>	<b>Vocational training</b>		
<b>13. Information:</b>			
<i>Organizational skills and competencies:</i>	<b>EXCELLENT RESULTS</b>		
<i>Computer skills and competencies:</i>	<b>EXCELENT RESULTS</b>		
<i>Language skills: (1 to 5: 1 lowest rating - 5 fluent)</i>			
<i>Gjuha</i>	<i>Konverzimi</i>	<i>Shkrimi</i>	<i>Leximi</i>
<b>English</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Italian</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Spanish</b>	<b>4</b>	<b>4</b>	<b>4</b>